

# NOTICE OF ANNUAL GENERAL MEETING

## **RH PETROGAS LIMITED**

(Company Registration Number 198701138Z)

(Incorporated in the Republic of Singapore)

**NOTICE IS HEREBY GIVEN** that the Annual General Meeting (“**AGM**”) of **RH PETROGAS LIMITED** (the “**Company**”) will be held by way of electronic means on Wednesday, 28 April 2021 at 10.00 a.m., to transact the following business:

### **AS ORDINARY BUSINESS:**

1. To receive and adopt the Directors’ Statement and the Audited Financial Statements for the financial year ended 31 December 2020 together with the Auditors’ Report thereon. **(Resolution 1)**
2. To approve the payment of Directors’ fees of S\$382,973 for the financial year ended 31 December 2020. (2019: S\$448,633) **(Resolution 2)**
3. To re-elect Dato’ Sri Dr Tiong Ik King as a Director of the Company, retiring by rotation under Regulation 106 of the Company’s Constitution and who being eligible, offers himself for re-election. (see explanatory notes 1 and 2) **(Resolution 3)**
4. To re-elect Mr Chang Cheng-Hsing (Francis) as a Director of the Company, retiring by rotation under Regulation 106 of the Company’s Constitution and who being eligible, offers himself for re-election. (see explanatory notes 1 and 3) **(Resolution 4)**
5. To re-elect Mr Lee Hock Lye as a Director of the Company, retiring by rotation under Regulation 106 of the Company’s Constitution and who being eligible, offers himself for re-election. (see explanatory notes 1 and 4) **(Resolution 5)**
6. Contingent upon the passing of Ordinary Resolution 5 above, shareholders of the Company to approve Mr Lee Hock Lye’s continued appointment as an Independent Director of the Company from the date of this AGM until the conclusion of the third AGM following the passing of this Resolution, in accordance with Rule 210(5)(d)(iii)(A) of the listing manual (“**Listing Manual**”) of the Singapore Exchange Securities Trading Limited (“**SGX-ST**”) (which will take effect from 1 January 2022). (see explanatory notes 5 and 6) **(Resolution 6)**
7. Contingent upon the passing of Ordinary Resolution 5 above, shareholders of the Company (excluding the Directors and the Chief Executive Office (“**CEO**”) of the Company, and their respective associates (as defined in the Listing Manual of the SGX-ST)) to approve Mr Lee Hock Lye’s continued appointment as an Independent Director of the Company from the date of this AGM until the conclusion of the third AGM following the passing of this Resolution, in accordance with Rule 210(5)(d)(iii)(B) of the Listing Manual of the SGX-ST (which will take effect from 1 January 2022). (see explanatory notes 5, 6 and 8) **(Resolution 7)**
8. Shareholders of the Company to approve Mr Yeo Yun Seng Bernard’s continued appointment as an Independent Director of the Company from the date of this AGM until the conclusion of the third AGM following the passing of this Resolution, in accordance with Rule 210(5)(d)(iii)(A) of the Listing Manual of the SGX-ST (which will take effect from 1 January 2022). (see explanatory notes 5 and 7) **(Resolution 8)**
9. Shareholders of the Company (excluding the Directors and the CEO of the Company, and their respective associates) to approve Mr Yeo Yun Seng Bernard’s continued appointment as an Independent Director of the Company from the date of this AGM until the conclusion of the third AGM following the passing of this Resolution, in accordance with Rule 210(5)(d)(iii)(B) of the Listing Manual of the SGX-ST (which will take effect from 1 January 2022). (see explanatory notes 5, 7 and 8) **(Resolution 9)**
10. To re-appoint Messrs Ernst & Young LLP as Auditors of the Company and to authorise the Directors to fix their remuneration. **(Resolution 10)**

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## AS SPECIAL BUSINESS:

To consider and, if thought fit, to pass the following Resolution as an Ordinary Resolution, with or without any modifications:

### 11. Authority to Allot and Issue Shares

(Resolution 11)

“That pursuant to Section 161 of the Companies Act and Rule 806 of the Listing Manual of the SGX-ST, the Directors of the Company be authorised and empowered to:

- (a) issue shares in the Company (“**Shares**”) whether by way of rights, bonus or otherwise; and/or
- (b) make or grant offers, agreements or options that might or would require Shares to be issued, including but not limited to the creation and issue of (as well as adjustments to) options, warrants, debentures or other instruments convertible into Shares (collectively, “**Instruments**”),

at any time and upon such terms and conditions and for such purposes and to such persons as the Directors of the Company may in their absolute discretion deem fit; and (notwithstanding the authority conferred by this Resolution may have ceased to be in force) issue Shares in pursuance of any Instrument made or granted by the Directors of the Company while this Resolution was in force, provided that:

- (i) the aggregate number of Shares (including Shares to be issued in pursuance of the Instruments, made or granted pursuant to this Resolution and including Shares which may be issued pursuant to any adjustments effected under any relevant Instrument) to be issued pursuant to this Resolution shall not exceed fifty per cent (50%) of the total number of issued Shares in the capital of the Company (excluding treasury shares and subsidiary holdings) (as calculated in accordance with sub-paragraph (ii) below), of which the aggregate number of Shares and Instruments to be issued other than on a pro rata basis to existing shareholders of the Company shall not exceed twenty per cent (20%) of the total number of issued Shares in the capital of the Company (excluding treasury shares and subsidiary holdings) (as calculated in accordance with sub-paragraph (ii) below);
- (ii) (subject to such manner of calculation as may be prescribed by the SGX-ST) for the purpose of determining the aggregate number of Shares that may be issued under sub-paragraph (i) above, the total number of issued Shares shall be calculated and based on the total number of issued Shares in the capital of the Company (excluding treasury shares and subsidiary holdings) at the time of the passing of this Resolution, after adjusting for:
  - (I) new Shares arising from the conversion or exercise of any convertible securities which were issued and are outstanding or subsisting at the time of the passing of this Resolution;
  - (II) new Shares arising from the exercise of share options or the vesting of share awards which were issued and are outstanding or subsisting at the time of the passing of this Resolution and provided the options or awards were granted in compliance with Part VIII of Chapter 8 of the Listing Manual of the SGX-ST; and
  - (III) any subsequent bonus issue, consolidation or subdivision of Shares;
- (iii) in exercising the authority granted by this Resolution, the Company shall comply with the provisions of Companies Act, the Listing Manual of the SGX-ST for the time being in force (unless such compliance has been waived by the SGX-ST) and the Constitution for the time being of the Company; and

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- (iv) (unless revoked or varied by the Company in a general meeting), such authority granted under this Resolution shall continue in force until the conclusion of the next AGM of the Company or the date by which the next AGM of the Company is required by law to be held, whichever is earlier.”

(see explanatory note 9)

12. **The Proposed Extension of and Continued Implementation of the RHP Share Option Scheme 2011** **(Resolution 12)**

That:

- (a) pursuant to Rule 17.1 of the rules of the RHP Share Option Scheme 2011 (the “**Scheme**”), the extension of the duration of the Scheme for a period of 10 years from 28 April 2021 up to 28 April 2031 (both dates inclusive) be and is hereby approved;
- (b) the proposed updates and amendment of the rules of the Scheme, the particulars of which are set out in the Letter to the shareholders of the Company dated 13 April 2021 (the “**Letter**”), be approved and adopted in substitution for, and to the exclusion of, the existing rules of the Scheme;
- (c) The Directors of the Company be hereby authorised:
- (i) to continue to administer the Scheme under which options (“**Options**”) to subscribe for ordinary shares in the capital of the Company (“**Shares**”) will be granted to selected employees and directors of the Company, its subsidiaries and associated companies;
- (ii) to modify and/or amend the Scheme from time to time, provided that such modifications and amendments are effected in accordance with the Scheme and to do all such acts and to enter into all such transactions and arrangements as may be necessary or expedient in order to give full effect to the Scheme;
- (iii) to offer and grant Options in accordance with the provisions of the Scheme and to allot and issue from time to time such number of Shares as may be required to be issued pursuant to the exercise of the Options, provided that the aggregate number of New Shares to be allotted and issued pursuant to the Scheme shall not exceed 15% of the issued share capital of the Company (excluding treasury shares and subsidiary holdings) from time to time;
- (d) That subject to and contingent upon Ordinary Resolutions 12(a), (b) (d) and (e) above being approved, authority be and is hereby given to the Directors to allot and issue up to such number of Shares (which together with the Shares to be issued and allotted under the proposed extension of, and alterations to Share Plan referred to in Ordinary Resolution 16) shall not exceed 15% of the total issued share capital of the Company (excluding treasury shares and subsidiary holdings) from time to time. (see explanatory note 10)

13. **Grant of Options for the Subscription of Shares at A Discount** **(Resolution 13)**

That (subject to and contingent upon the passing of Ordinary Resolution 12 being approved):

Approval be given for Options to be granted under the Scheme for the subscription of Shares at subscription prices which may, at the discretion of the committee administering the Scheme (the “**Committee**”), be subject to a discount to the market price for the Shares prevailing at the date of grant of the respective Options (such market price to be determined in accordance with the rules of the Scheme), provided that the maximum discount which may be given shall not exceed 20% of the relevant market price for the Shares applicable to that Option. (see explanatory note 10)

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14. **Proposed Participation by Dato' Sri Dr Tiong Ik King in the Scheme** **(Resolution 14)**

That subject to and contingent upon the passing of Ordinary Resolution 12, the participation of Dato' Sri Dr Tiong Ik King, who is a Controlling Shareholder (as defined in the Listing Manual of the SGX-ST) of the Company, in the Scheme be and is hereby approved. (see explanatory note 10)

15. **Proposed Participation by Tiong Kiong King in the Scheme** **(Resolution 15)**

That subject to and contingent upon the passing of Ordinary Resolution 12, the participation of Tiong Kiong King, who is an Associate of Controlling Shareholder (as defined in the Listing Manual of the SGX-ST) of the Company, in the Scheme be and is hereby approved. (see explanatory note 10)

16. **Proposed Extension of and Continued Implementation of the RHP Performance Share Plan** **(Resolution 16)**

That:

- (a) pursuant to Rule 16.1 of the rules of the RHP Performance Share Plan (the "**Share Plan**"), the extension of the duration of the Share Plan for a period of 10 years from 28 April 2021 up to 28 April 2031 (both dates inclusive) be and is hereby approved;
- (b) the proposed updates and amendment of the Share Plan, the particulars of which are set out in the Letter, be approved and adopted in substitution for, and to the exclusion of, the existing rules of the Share Plan;
- (c) the Directors of the Company be and are hereby authorised:
  - (i) to establish and administer the Share Plan under which awards ("**Awards**") of fully paid-up ordinary shares in the capital of the Company (the "**Shares**"), their equivalent cash value or combinations thereof will be granted, free of payment, to selected employees of the Company and/or its subsidiaries, including the Directors of the Company, and other selected participants, details of which are set out in the Letter; and
  - (ii) to modify and/or alter the Share Plan from time to time, provided that such modification and/or alteration is effected in accordance with the provisions of the Share Plan and to do all such acts and to enter into all such transactions and arrangements as may be necessary or expedient in order to give full effect to the Share Plan; and
  - (iii) subject to the same being allowed by law, to apply any share purchased under any share buyback mandate towards the satisfaction of Awards granted under the Share Plan; and
- (d) the Directors of the Company be and are hereby authorised to grant Awards in accordance with the provisions of the Share Plan and to allot and issue from time to time such number of fully paid-up Shares as may be required to be allotted and issued pursuant to the vesting of Awards under the Share Plan, provided that the aggregate number of Shares to be allotted and issued pursuant to the Share Plan (which together with the Shares to be issued and allotted under the Scheme referred to in Ordinary Resolution 12) shall not exceed 15% of the total issued share capital of the Company (excluding treasury shares and subsidiary holdings) from time to time. (see explanatory note 10)

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17. **Proposed Participation by Dato' Sri Dr Tiong Ik King in the Share Plan** **(Resolution 17)**

That subject to and contingent upon the passing of Ordinary Resolution 16, the participation of Dato' Sri Dr Tiong Ik King, who is a Controlling Shareholder (as defined in the Listing Manual of the SGX-ST) of the Company, in the Share Plan be and is hereby approved. (see explanatory note 10)

18. **Proposed Participation by Tiong Kiong King in the Share Plan** **(Resolution 18)**

That subject to and contingent upon the passing of Ordinary Resolution 16, the participation of Tiong Kiong King, who is an Associate of Controlling Shareholder (as defined in the Listing Manual of the SGX-ST) of the Company, in the Share Plan be and is hereby approved. (see explanatory note 10)

19. To transact any other business that may be properly transacted at an AGM.

BY ORDER OF THE BOARD

**Wee Woon Hong**

Company Secretary  
Singapore

13 April 2021

**EXPLANATORY NOTES:**

1. Information regarding Directors and the details of the current directorships in other listed companies and other principal commitments of Directors is appended to this Notice under the section titled "Additional Information on Directors Seeking Re-election" (the "**Additional Information Section**"); and further details can also be found in the Board of Directors and the Corporate Governance Report sections of the Company's Annual Report 2020 ("**Annual Report**"). The Annual Report is available on the SGX website (<https://www.sgx.com/securities/annual-reports-related-documents>) and on the Company's website (<http://rhpetrogas.listedcompany.com/ar.html>).
2. Dato' Sri Dr Tiong Ik King will, upon re-election as a Director of the Company, continue to serve as Non-Executive and Non-Independent Chairman of the Company and a member of the Company's Audit, Nominating and Remuneration Committees. Dato' Sri Dr Tiong is considered by the Board to be non-independent for the purposes of Rule 704(8) of the Listing Manual of the SGX-ST. Please refer to the Additional Information Section for the detailed information required pursuant to Rule 720(6) of the Listing Manual of the SGX-ST.
3. Mr Chang Cheng-Hsing (Francis) will, upon re-election as a Director of the Company, continue to serve as Group Chief Executive Officer and Executive Director of the Company. Please refer to the Additional Information Section for the detailed information required pursuant to Rule 720(6) of the Listing Manual of the SGX-ST.
4. Mr Lee Hock Lye will, upon re-election as a Director of the Company, continue to serve as the Chairman of the Company's Audit Committee and as a member of the Company's Nominating and Remuneration Committees. Mr Lee is considered by the Board to be independent for the purposes of Rule 704(8) of the Listing Manual of the SGX-ST. Please refer to the Additional Information Section for the detailed information required pursuant to Rule 720(6) of the Listing Manual of the SGX-ST.
5. Pursuant to Rule 210(5)(d)(iii) of the Listing Manual of the Singapore Exchange Securities Trading Limited (which will take effect from 1 January 2022), a director will no longer be independent if he has been a director for an aggregate period of more than nine years, unless his continued appointment as an Independent Director has been sought and approved in separate resolutions by (a) all shareholders and (b) shareholders, excluding the Directors and CEO of the issuer, and associates of such Directors and CEO (the "**Two-Tier Vote**"). Mr Lee Hock Lye and Mr Yeo Yun Seng Bernard have each served as a Director of the Company for more than nine years. The Company is seeking to obtain the required approval of the Two-Tier Vote at this AGM for each of their continued appointment as an Independent Director.

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6. If the Ordinary Resolutions 6 and 7 are passed (i.e. the Two-Tier Vote is approved) for Mr Lee Hock Lye to continue his appointment as an Independent Director (unless his appointment is changed subsequent to the AGM) pursuant to Rule 210(5)(d)(iii) of the Listing Manual of the SGX-ST and to Provisions 2.1 of the Code of Corporate Governance 2018, this approval will remain in force until the earlier of (a) his retirement or resignation; or (b) the conclusion of the third AGM of the Company. Resolution 7 is conditional upon Resolution 6 being duly approved. If any of the Ordinary Resolutions 6 and 7 is not passed (i.e. the Two-Tier Vote is not approved), the last/final date that the Board can consider Mr Lee Hock Lye to be independent for the purposes of Rule 704(8) of the Listing Manual of the SGX-ST is 31 December 2021 and in relation thereto the Board will re-examine Board composition and Board renewal including Mr Lee Hock Lye's tenure on the Board and his re-designate as a Non-Independent Non-Executive Director.
7. If the Ordinary Resolutions 8 and 9 are passed (i.e. the Two-Tier Vote is approved) for Mr Yeo Yun Seng Bernard to continue his appointment as an Independent Director (unless his appointment is changed subsequent to the AGM) pursuant to Rule 210(5)(d)(iii) of the Listing Manual of the SGX-ST and to Provisions 2.1 of the Code of Corporate Governance 2018, this approval will remain in force until the earlier of (a) his retirement or resignation; or (b) the conclusion of the third AGM of the Company. Resolution 9 is conditional upon Resolution 8 being duly approved. If any of the Ordinary Resolutions 8 and 9 is not passed (i.e. the Two-Tier Vote is not approved), the last/final date that the Board can consider Mr Yeo Yun Seng Bernard to be independent for the purposes of Rule 704(8) of the Listing Manual of the SGX-ST is 31 December 2021 and in relation thereto the Board will re-examine Board composition and Board renewal including Mr Yeo Yun Seng Bernard's tenure on the Board and his re-designate as a Non-Independent Non-Executive Director.
8. In compliance with Rule 210(5)(d)(iii)(B) of the Listing Manual of the SGX-ST (which will take effect from 1 January 2022), the Directors and the CEO, and their respective associates (as defined in the Listing Manual of the SGX-ST), shall abstain from voting on Ordinary Resolutions 7 and 9. The Directors and the CEO of the Company, and their respective associates, must not accept appointment as proxies unless specific instructions as to voting are given.
9. The Ordinary Resolution 11, if passed, will empower the Directors of the Company from the date of this AGM until the date of the next AGM of the Company, or the date by which the next AGM of the Company is required by law to be held or such authority is varied or revoked by the Company in a general meeting, whichever is the earlier, to issue Shares, make or grant Instruments convertible into Shares and to issue Shares pursuant to such Instruments, up to a number not exceeding, in total, 50% of the total number of issued Shares in the capital of the Company (excluding treasury shares and subsidiary holdings), of which up to 20% may be issued other than on a pro-rata basis to existing shareholders of the Company.
10. Please refer to the Letter to Shareholders dated 13 April 2021 (the "**Letter to Shareholders**") which provides shareholders of the Company with information relating to, and to explain the rationale for, the proposals set out in Ordinary Resolutions 12 to 18 be tabled at the AGM, and to seek shareholders' approval for such proposals at the AGM. The Letter to Shareholders is published on the SGX website (<https://www.sgx.com/securities/equities/T13#Company%20Announcements>) and is also made available on the Company's website (<http://rhpetrogas.listedcompany.com/newsroom.html>).

## Notes on the alternative arrangements for the forthcoming AGM:

- (i) This forthcoming AGM is convened and is to be held by electronic means pursuant to the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 and as amended by COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) (Amendment No.2) Order 2020 and the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) (Amendment No.3) Order 2020. This Notice is published on the SGX website (<https://www.sgx.com/securities/equities/T13#Company%20Announcements>) and is also made available on the Company's website (<http://rhpetrogas.listedcompany.com/newsroom.html>). **Printed copies of this Notice, Company's Annual Report 2020 and the Letter to Shareholders dated 13 April 2021 will not be mailed to members (i.e. shareholders) of the Company.**
- (ii) In view of the COVID-19 restrictions imposed by the Government of Singapore, **members will not be able to attend the forthcoming AGM in person.** A member (whether individual or corporate) who wishes to exercise his/her/its voting rights at the forthcoming AGM must appoint the Chairman of the AGM as his/her/its proxy to vote on his/her/its behalf at the AGM. A member should specifically indicate how the member wishes to vote for or vote against (or abstain from voting on) the resolutions.
- (iii) A member who wishes to watch and observe the proceedings of the AGM through a live webcast (comprising both video (audio-visual) and audio-only feeds) via their mobile phones, tablets or computers are to submit their request by email, with their full name (as per CDP/CPF/SRS/Script-based records), identification number (e.g. NRIC/Passport Number/FIN), shareholding type(s) (e.g. CDP/CPF/SRS/Script-based), email address and contact number (to enable the Company and/or its agents and service providers to authenticate their status as member) to the Company by **10.00 a.m. on 26 April 2021** (i.e. not less than 48 hours before the time appointed for holding the above AGM), to [info@rhpetrogas.com](mailto:info@rhpetrogas.com).

Upon successful authentication, each such member will receive an email reply by **3.00 p.m. on 27 April 2021**. The email reply will contain instructions to access the live webcast of the AGM proceedings. Only authenticated members are permitted to access and attend the AGM proceedings. Members who have pre-registered by the deadline of 10.00 a.m. on 26 April 2021 but have not received an email reply by 3.00 p.m. on 27 April 2021 are to contact the Company for assistance by phone (at (65) 6216 3988) or by email (at [info@rhpetrogas.com](mailto:info@rhpetrogas.com)) as soon as practicable.

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On the day of the AGM, before an authenticated and pre-registered member may access the live webcast and attend the AGM (by electronic means), the member's identity is required to be verified by the Company's Share Registrar. Members are encouraged to log in (to access to the live webcast of the AGM proceedings) early to avoid possible bottlenecks and potential delays. We seek your kind understanding and cooperation. Members may log in from **9.00 a.m. on Wednesday, 28 April 2021**.

- (iv) Members will not be allowed to ask questions during the live webcast of the AGM. Members who may have questions relating to each resolution to be tabled for approval at the AGM are to submit their questions by email, together with their full name (as per CDP/CPF/SRS/Script-based records), identification number (e.g. NRIC/Passport Number/FIN), shareholding type(s) (e.g. CDP/CPF/SRS/Script-based), email address, and contact number (to enable the Company and/or its agents and service providers to authenticate their status as members) to the Company by **10.00 a.m. on Sunday, 25 April 2021** (that is not less than 72 hours before the time fixed for holding the forthcoming AGM) to [info@rhpetrogas.com](mailto:info@rhpetrogas.com). The Company will endeavour to address all relevant and substantial questions (as may be determined by the Company in its sole discretion) received.
- (v) CPF and SRS investors including persons who hold shares through relevant intermediaries (as defined in section 181 of the Companies Act, Cap. 50) who wish to appoint the Chairman of the AGM as proxy should approach their respective CPF Agent Banks, SRS Operators or relevant intermediaries to submit their votes and/or questions relating to each resolution to be tabled for approval at the AGM, by **5.00 p.m. on Friday, 16 April 2021**. As a recap, only the chairman of the forthcoming AGM may be appointed as proxy.
- (vi) If the member is a corporation, the instrument appointing the proxy must be under seal or the hand of an officer or attorney duly authorised.
- (vii) The instrument appointing a proxy must either be deposited at the Registered Office of the Company at 20 Harbour Drive, #06-03, Singapore 117612, or submitted to the Company by email to [info@rhpetrogas.com](mailto:info@rhpetrogas.com), by **10.00 a.m. on 26 April 2021** (that is, not less than 48 hours before the time appointed for holding the above AGM). Members are strongly encouraged to submit the completed and signed PDF copies of their proxy forms to the Company via email.
- (viii) A Depositor's name must appear on the Depository Register maintained by The Central Depository (Pte) Limited as at 72 hours before the time fixed for holding the forthcoming AGM in order for the Depositor to be entitled to access the live webcast and attend and vote by appointing the Chairman of the AGM as proxy at the forthcoming AGM.
- (ix) The Company will publish the minutes of the AGM via the SGXNet platform and the Company's website within one month after the date of AGM.
- (x) As the COVID-19 situation continues to evolve, members are advised to read the Government of Singapore's "COVID-19: Advisories for Various Sectors" (<https://www.gov.sg/article/covid-19-sector-specific-advisories>) including the health advisories issued by the Ministry of Health ("MOH"). The Company will monitor the situation and reserves the right to take further measures as appropriate in order to comply with the various government and regulatory advisories. Any changes to the manner of conduct of the forthcoming AGM will be announced by the Company on the SGXNet platform.

## Summary of Key dates and times

Dates and times (Deadlines/Opening Time)	Actions
<b>By Monday, 19 April 2021, 5.00 p.m.</b>	For CPF and SRS investors including persons who hold shares through relevant intermediaries (as defined in section 181 of the Companies Act, Cap. 50) who wish to appoint the Chairman of the AGM as proxy to approach their respective CPF Agent Bank, SRS Operators or relevant intermediaries to submit their votes and/or questions relating to each resolution to be tabled for approval at the AGM.
<b>By Sunday, 25 April 2021, 10.00 a.m.</b>	For Members who have questions relating to the business of the AGM to email their questions to <a href="mailto:info@rhpetrogas.com">info@rhpetrogas.com</a> .
<b>By Monday, 26 April 2021, 10.00 a.m.</b>	For Members to: <ul style="list-style-type: none"> <li>(a) submit the necessary information required for authentication by email to <a href="mailto:info@rhpetrogas.com">info@rhpetrogas.com</a> should they wish to access the live webcast and attend the AGM; and/or</li> <li>(b) deposit/email the completed and signed proxy forms either (i) at the Registered Office of the Company at 20 Harbour Drive, #06-03, Singapore 117612, or (ii) to the Company to <a href="mailto:info@rhpetrogas.com">info@rhpetrogas.com</a>.</li> </ul> <p>In view of the COVID-19 situation, members are strongly encouraged to submit their completed and signed PDF copies of their proxy forms electronically via email to <a href="mailto:info@rhpetrogas.com">info@rhpetrogas.com</a>.</p>

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<b>Dates and times (Deadlines/Opening Time)</b>	<b>Actions</b>
<b>By Tuesday, 27 April 2021, 3.00 p.m.</b>	For members who have been successfully authenticated to receive an email reply with instructions to access the live webcast of the AGM (" <b>Confirmation Email</b> "); and for members who have pre-registered but have not received any Confirmation Email by this time to contact the Company for assistance by phone (at (65) 6216 3988) or by email (at <a href="mailto:info@rhpetrogas.com">info@rhpetrogas.com</a> ) as soon as practicable.
<b>Wednesday, 28 April 2021, 9.00 a.m.</b>	When pre-registered members may log in for the Share Registrar to verify their identity and access to the live webcast to the AGM (that is scheduled to commence at 10.00 a.m. on Wednesday, 28 April 2021), using the instructions received in the Confirmation Email.

## **Personal Data Privacy:**

By attending, speaking, proposing, seconding and/or voting at the AGM and/or by a member of the Company submitting questions and/or an instrument appointing a proxy(ies) and/or representative(s) to attend, speak and/or vote at the AGM and/or any adjournment thereof, the person/member (i) understands and accepts that photographs, images, audio and/or video recordings, webcasts and transcripts of the AGM may be taken and/or made by the Company (and/or its agents and service providers), (ii) consents to the collection, use and disclosure of the person's/member's and its proxy(ies)'s or representative(s)'s personal data by the Company (and/or its agents and service providers) for legal, regulatory, compliance, corporate policies, procedures and administration, corporate actions, corporate communications and investor relations purposes and for the purposes of the processing, administration and record keeping by the Company (and/or its agents and service providers) of proxies and representatives appointed for the AGM (including any adjournment thereof) and the preparation, compilation, recording, keeping of the attendance lists, transcripts, minutes and other documents relating to the AGM (including any adjournment thereof), and in order for the Company (and/or its agents and service providers) to comply with any applicable laws, listing rules, regulations and/or guidelines and for publication and/or use in the Company's Annual Report, corporate brochures, newsletters, publications, materials and/or corporate website by the Company (and/or its agents and service providers) (collectively, the "**Purposes**"), (iii) warrants that where the member discloses the personal data of the member's proxy(ies) and/or representative(s) to the Company (and/or its agents and service providers), the member has obtained the prior express consent of such proxy(ies) and/or representative(s) for the collection, use and disclosure by the Company (and/or its agents and service providers) of the personal data of such proxy(ies) and/or representative(s) for the Purposes, and (iv) agrees that the member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the member's breach of warranty.